

**NORTHERN KENTUCKY INDEPENDENT DISTRICT HEALTH DEPARTMENT  
JOB POSTING**

**APRIL 11, 2017**

**Health Environmentalist (ENV1)**

The Environmental Health and Safety Division is accepting applications for a Health Environmentalist (eligible for promotion to Registered Sanitarian after successful completion of Introductory Period) to provide public health environmental services essential for a safe and healthy community. Initially, the position will be located at our District Office on Medical Village Drive in Edgewood.

**Status:** 1 Full-time, Non-exempt (Hourly) Merit system position  
**Classification:** **Health Environmentalist (HE)**  
(Eligible for reclassification to Registered Sanitarian (RS) after Introductory Period)  
**Grade:** **29** (32 for RS)  
**Starting Pay:** **\$18.62 to \$20.40 per hour depending on credentials** (\$21.55 to \$23.62 for RS)  
**Reports to:** **Environmental Health Manager**

**Essential functions will include, but are not limited to:**

Under the guidance of a mentor (HE) or independently (RS):

- **Plans and carries out inspections and detailed investigations** (Inspects assigned establishments including but not limited to regular and temporary food establishments, hotels/motels, mobile home and recreational vehicle parks, schools, youth confinement facilities, public facilities, private sewer and septic systems, and tattoo studios. Investigates assigned animal bites, complaints, confirmed outbreaks, and public health nuisances. Issues/renews permits. Verifies rabies immunizations).
- **Provides consultation and community outreach** (While investigating/inspecting, educates about illness or injury that could result from not adhering to pertinent health code(s) and about how to correct known violations. Distributes and presents educational materials to target audience(s). Answers questions from the public about recall notices and outbreaks. Participates in media interviews concerning assigned program(s)).
- **Carries out enforcement actions** (Quarantines and releases animals as needed. Collects evidence and assembles information with regard to violations of rules, regulations, and policies. Issues enforcement notices when needed and as appropriate. Prepares records for administrative hearings. Represents the Health Department in court cases).
- **Collects and submits specimens/samples for laboratory analysis** (Collects specimens/samples for laboratory analysis. Packs and ships specimens/samples to be sent to laboratory).
- **Performs administrative duties as assigned** (Produces program reports as assigned by management).
- **Completes special projects** (Responds to public health emergencies as assigned. Completes other special projects).
- **Performs other duties** (Collaborates in and contributes to individual, team, and/or organizational quality improvement and evaluation activities. Participates in internal and external meetings. Completes timecard. Completes travel reports. Completes required training. Completes other assigned reports. and Attends work as scheduled or uses approved leave.)

**Minimum Qualifications:**

- Bachelors degree in Environmental Health or closely related field from an accredited university/college.
- HE must be a Registered Sanitarian in Kentucky within one year of appointment date; RS must be a Registered Sanitarian in Kentucky prior to appointment date. Once attained, RS must be maintained throughout incumbency.
- Valid, Active Driver's License and reliable transportation.

**Desired Qualifications:**

Same as above plus public health experience.

**To Apply:**

Apply through CareerBuilder only ([www.careerbuilder.com](http://www.careerbuilder.com)).

For immediate consideration apply by 5:00 p.m. EST on 4/20/2017.

Applications will be accepted as long as the position is posted on CareerBuilder.

Please reference code ENV1 on any attachments or correspondence. No phone calls, paper applications, or paper resumes will be accepted. Selection will be made by interview(s), and/or review of submitted documentation, which must indicate that applicant meets minimum qualifications. Criminal background check and drug screen will be required. Failure to meet any of the selection criteria shall disqualify an applicant.

NKIDHD Human Resources –ENV1

**Apply Through CareerBuilder**

web: [WWW.NKYHEALTH.ORG](http://WWW.NKYHEALTH.ORG)

*EEO/M/F/Vets/Disabled/H*

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Until Further Notice**