



**NORTHERN KENTUCKY
INDEPENDENT DISTRICT
HEALTH DEPARTMENT**

*Promoting and protecting the health of Northern Kentucky by providing
public health services essential for a safe and healthy community*



**NORTHERN KENTUCKY INDEPENDENT DISTRICT BOARD OF HEALTH
EXECUTIVE COMMITTEE MEETING**

Richard Schuck, OD, Chair

Wednesday, May 14, 2014, 6:00 P.M.

610 Medical Village Drive, Edgewood, KY 41017

MINUTES

MEMBERS PRESENT

Richard Schuck, OD, Chair
Debbie Davis, BSN
Pat Dressman (Designee for Judge Pendery)
Jeff Earlywine (Designee for Judge Moore)
Tony Kramer, RN (Designee for Mayor Peluso)
Kurt Pohlgeers
Jonathan Rich, DMD
Wm. Ford Threlkeld, II, MD
Wilbert Ziegler (Designee for Judge Arlinghaus)

MEMBERS ABSENT

Charles Kenner, DMD
Darrell Link, Judge Executive

STAFF / GUESTS PRESENT

Lynne M. Saddler, MD, MPH, District Director of Health
Rose Croley, District Secretary
Steve Divine, RS, Director of Environmental Health & Safety
Jennifer Hunter, Director of Clinical Services
George A. Moore, Director of Administration & Accounting
Elizabeth Reeder, Attorney
Stephanie Vogel, Interim Health Promotion Administrator

WELCOME / CALL TO ORDER

Chair Dr. Richard Schuck welcomed every one and called the meeting to order at 6:00 PM.

APPROVAL OF MAY 14, 2014 PROPOSED AGENDA

Chair Dr. Richard Schuck presented the May 14, 2014 proposed agenda for approval.

MOTION: Ms. Pat Dressman moved to accept the May 14, 2014 proposed agenda as presented.

Mr. Wilbert Ziegler seconded. Motion carried unanimously.

APPROVAL OF FEBRUARY 12, 2014 PROPOSED MINUTES

Chair Dr. Richard Schuck presented the February 12, 2014 proposed minutes for approval.

MOTION: Mr. Jeff Earlywine moved to accept the February 12, 2014 proposed minutes as presented. Mr. Kurt Pohlgeers seconded. Motion carried unanimously.

OLD BUSINESS

No old business to bring before the Executive Committee.

REPORTS

- a) **Legal Counsel** – Ms. Elizabeth Reeder reported that legal is working with the Personnel Board on updating their rules and regulations. Ms. Reeder then gave updates on three litigations (of which two are being dismissed) and the one remaining is still in the discovery phase.
- b) **Financial** – Mr. George Moore presented the FY 2014 Financial Report. **MOTION:** Dr. Jonathan Rich moved to accept the FY 2014 Financial Report as presented and forward to the District Board for approval. Mr. Kurt Pohlgeers seconded. Motion carried unanimously.
- c) **District Director of Health** – Dr. Lynne Saddler presented her report.
 - i. **Needle Exchange Discussion** - Dr. Saddler gave updates on the NKY Heroin Impact Response, covering the following topics: Coordinator; Adolescent Treatment Funding (Treatment); Care Coordination for Pregnant Women with Addictions (Recovery); Naloxone Distribution (Harm Reduction), and Infectious Disease Transmission (Harm Reduction). Dr. Saddler is requesting that the Board support the health department advocating for stopping the spread of hepatitis C, B, and HIV by providing facts about needle exchange and collaborating with other agencies to explore the logistics of a needle exchange program, should such a program be enabled by law or executive action of the state. Discussion ensued on the needle exchange program. **Action Step:** The Committee requested a 1-2 page bullet point Fact Sheet to be more knowledgeable in needle exchange. **MOTION:** Ms. Pat Dressman moved to forward Dr. Saddler's request to the District Board. Dr. Jonathan Rich seconded. Motion carried unanimously. **MOTION:** Dr. Wm. Ford Threlkeld moved to accept the District Director of Health report as presented and forward to the District Board for approval. Dr. Jonathan Rich seconded. Motion carried unanimously.
 - ii. **FY 2015 Compensation Plan** –Dr. Saddler reported we do not have a plan to present because we have not yet received allocations from the state. She reported that Boone County, Campbell County and Kenton County Local Boards of Health voted to keep the annual appropriation to the District for FY 2015 at 1.9 cents / \$100 of property valuations. Grant County Local Board of Health will be meeting on May 30, 2014.
 - iii. **FY 2015 Budget Proposal/Program Implementation Plan** – Dr. Saddler announced that the Finance and Audit Committee will meet on May 27, 2014 at which time we hope to have the state allocations.
- d) **Personnel Board Report** – Dr. Saddler reported the Personnel Board met on April 15, 2014 and summarized the report. **MOTION:** Ms. Pat Dressman moved to accept the Personnel Board report as presented and forward to the District Board for approval. Ms. Debbie Davis seconded. Motion carried unanimously.
 - i. Dr. Saddler stated that the District Board must appoint/re-appoint Personnel Board members every two years in a staggered manner. She presented the nominations for re-appointment to the Personnel Board as:

FY 2015 and FY 2016 –Maureen Hebert and Janet Patterson
FY 2015 – Sandy Delaney, Effie McKeehan, and Sarah Mortensen Patton
Dr. Saddler noted that Dana Hadfield Moran and Carla Foster have submitted their resignations from the Personnel Board. **MOTION:** Dr. Jonathan Rich moved to request the District Board consider approval of the re-appointment of Personnel Board members Hebert, Patterson, Delaney, McKeehan, and Patton. Mr. Tony Kramer seconded. Motion carried unanimously. **MOTION:** Dr. Jonathan Rich moved to accept the resignations of Dana Hadfield Moran and Carla Foster from the Personnel Board and forward to the District Board. Mr. Tony Kramer seconded. Motion carried unanimously.

NOMINATING COMMITTEE

Dr. Richard Schuck appointed the Executive Committee as the FY 2015 Nominating Committee. Discussion ensued regarding nominations for FY 2015 District Board officers and FY 2015 Executive Committee members.

- a) **Nomination of the FY 2015 District Board Officers – MOTION:** Mr. Jeff Earlywine moved to nominate Dr. Jonathan Rich as FY 2015 District Board Chair and Dr. Julie Metzger-Aubuchon as FY 2015 District Board Vice Chair. Mr. Will Ziegler seconded. Motion carried unanimously.
- b) **Nomination of the FY 2015 Executive Committee Members – MOTION:** Ms. Pat Dressman moved to nominate the following as FY 2015 Executive Committee members:

Boone County

Judge Executive Gary Moore and Dr. Charles Kenner

Campbell County

Judge Executive Steve Pendery and Mayor Jerry Peluso

Grant County

Judge Executive Darrell Link and Dr. Wm. Ford Threlkeld, II

Kenton County

Judge Executive Steve Arlinghaus and Ms. Debbie Davis

Ms. Debbie Davis seconded. Motion carried unanimously.

REVIEW/APPROVAL OF JUNE 11, 2014 DISTRICT BOARD OF HEALTH AGENDA

Chair, Dr. Richard Schuck presented the proposed June 11, 2014 District Board of Health Agenda for approval. **MOTION:** Mr. Tony Kramer moved to approve the June 11, 2014 District Board of Health agenda. Ms. Debbie Davis seconded. Motion carried unanimously.

CLOSED SESSION

There was no need for a closed session.

OTHER

No other business to come before the Committee.

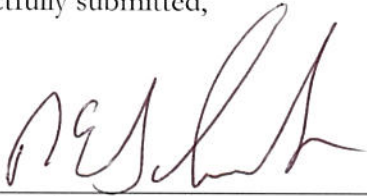
NEXT EXECUTIVE COMMITTEE MEETING

TBD

ADJOURNMENT

MOTION: With no further business to come before the Executive Committee, Dr Jonathan Rich moved to adjourn the Executive Committee meeting. Mr. Tony Kramer seconded. Motion carried unanimously. Meeting adjourned at 6:45 PM.

Respectfully submitted,



Richard Schuck, OD
NKIDBH Chair



Lynne M. Saddler, MD, MPH
District Director of Health
NKIDBH Secretary