



**NORTHERN KENTUCKY
INDEPENDENT DISTRICT
HEALTH DEPARTMENT**



**NORTHERN KENTUCKY INDEPENDENT DISTRICT BOARD OF HEALTH
EXECUTIVE COMMITTEE MEETING**

Mayor Chris Reinersman, Chair
Wednesday, February 8, 2017, 6:00 PM
610 Medical Village Drive, Edgewood, KY 41017

MINUTES

MEMBERS PRESENT

Mayor Chris Reinersman, Chair
Eva Ballard
Jeff Earlywine (Designee for JE Moore)
Tony Kramer, RN (Designee for Mayor Peluso)
John Muller (Designee for Mayor Haas)
Wm. Ford Threlkeld, II, MD

STAFF / GUESTS PRESENT

Lynne M. Saddler, MD, MPH, District Director of Health
Rose Croley, District Secretary
Steve Divine, Director of Environmental Health & Safety
Karen Domaschko, HR Administrator
Emily Gresham Wherle, Public Information Administrator
George A. Moore, Director of Administration & Accounting
Jennifer Hunter, Director of Clinical Services
Stephanie Vogel, Director of Population Health
Mary Ann Stewart, Attorney

MEMBERS ABSENT

Charles Kenner, DMD
Scott Kimmich (Designee for JE Wood)
Julie Metzger Aubuchon, OD (Designee for
Mayor Whalen)
Wilbert Ziegler (Designee for JE
Knochelmann)
JE Steve Pendery

WELCOME / CALL TO ORDER

Mayor Chris Reinersman, Chair, noted a quorum was present, welcomed everyone and called the meeting to order at 6:13 PM.

APPROVAL OF FEBRUARY 8, 2017 PROPOSED AGENDA

Mayor Chris Reinersman, Chair, presented the February 8, 2017 Proposed Agenda for approval.

MOTION: Mr. Tony Kramer moved to accept the February 8, 2017 Proposed Agenda as presented. Dr. Wm. Ford Threlkeld, II, seconded. Motion carried unanimously.

APPROVAL OF NOVEMBER 9, 2016 PROPOSED MINUTES

Mayor Chris Reinersman, Chair, presented the November 9, 2016 Proposed Minutes for approval.

MOTION: Mr. Jeff Earlywine moved to accept the November 9, 2016 Proposed Minutes as presented. Ms. Eva Ballard seconded. Motion carried unanimously.

OLD BUSINESS

There was no old business to bring before the Executive Committee.

REPORTS

- a) **Building Committee** – Mayor Chris Reinersman, Chair, reported Mr. Scott Kimmich was tied up in Frankfort and would not be in attendance and asked Mr. George Moore to give the Building Committee report. Mr. Moore reported the committee met on January 27 to listen to a revised plan from CT Consultants and to review three design build proposals from Hemmer, Neyer and Zala. The Committee decided to move forward with requesting a sealed bid proposal from Neyer and Zala, to be opened at the next Committee meeting. This meeting will be set prior to the District Board of Health meeting so that a recommendation can be brought forward to the Board. Mr. Moore also reported the Building Committee Chair is also requesting an amendment to the March 8, 2017 District Board of Health agenda to include the following action under Building Committee Report: Resolution to declare the properties at 610 Medical Village Drive, Edgewood, and 2388 Grandview Drive, Fort Mitchell, as surplus properties. Discussion ensued.
- b) **Legal Counsel** – Ms. Mary Ann Stewart reported that we have again received a summary judgment on a previous case involving a septic system that had been reopened. Discussion ensued.
- c) **Financial** – Mr. George Moore summarized the Financial Report for the Six Months ending December 31, 2016. Discussion ensued. **MOTION:** Mr. Jeff Earlywine moved to accept the Financial Report as presented. Mr. John Muller seconded. Motion carried unanimously.
- d) **District Director of Health** – Dr. Lynne Saddler provided 2nd quarter dashboard reports on the implementation of the Community Health Improvement Plan and the Strategic Plan. She then reported on state bills that have been filed related to tobacco, bicycle lanes, and pesticide application. She provided an overview of the 2016 Employee Satisfaction Survey results, highlights on heroin efforts, and activities of the Health Department divisions. **MOTION:** Dr. Wm. Ford Threlkeld, II, moved to accept the District Director of Health report as presented. Mr. John Muller seconded. Motion carried unanimously.
 - 1) **Statewide Board of Health Meeting Report** - Dr. Saddler reported on the KY Association of Local Board of Health webinar meeting held on January 12, 2017. The purpose of the meeting was to explain a new proposed model for public health in Kentucky called Kentucky Public Health 3.0. She explained that the KY Health Departments Association and the KY Public Health Association have adopted this model as part of their legislative agenda moving into the future to work with the KY Department for Public Health and the legislature to transform the public health system in Kentucky. Dr. Saddler asked that the Executive Committee approve moving forward a request to the Board to adopt KY Public Health 3.0 as part of the Health Department’s legislative agenda for the foreseeable future and move that the District Director of Health educate and advocate for this transformation of public health in Kentucky. Discussion ensued. **MOTION:** Dr. Wm. Ford Threlkeld, II moved to request the District Board of Health to authorize the District Director of Health to support the KHDA “Public Health 3.0” goals on behalf of the district with additional focus of expanding the “social determinants of health” to be more inclusive of all at

risk populations in our community. Mr. Tony Kramer seconded. Motion carried unanimously.

- e) **Personnel Board Report** – Dr. Saddler reported the Personnel Board met on January 11, 2017 and reviewed the Personnel Action Report and the Exit Questionnaires that were received between 10/1/16 through 12/31/16. In addition, the Personnel Board reviewed the 2016 Exit Interview Report, providing key points to summarize the report. Discussion ensued. She reported the next Personnel Board meeting will be April 25, 2017 at 5:15 PM in the lower level conference room at 610 Medical Village Drive in Edgewood. **MOTION:** Mr. Jeff Earlywine moved to accept the Personnel Board Report as presented. Ms. Eva Ballard seconded. Motion carried unanimously.

REVIEW/APPROVAL OF MARCH 8, 2017 DISTRICT BOARD OF HEALTH AGENDA

Mayor Chris Reinersman, Chair, presented the March 8, 2017 District Board of Health Agenda with an amendment based on the request from Building Committee Chair Mr. Scott Kimmich to include an action item under VI. a. Building Committee for the District Board of Health to consider a resolution to declare the properties of 610 Medical Village Drive, Edgewood, and 2388 Grandview Drive, Fort Mitchell as surplus properties. Discussion ensued. **MOTION:** Dr. Wm. Ford Threlkeld, II, moved to accept the March 8, 2017 District board of Health Agenda as presented with Mr. Scott Kimmich's request to add an action item under VI. a. Building Committee. Mr. Tony Kramer seconded. Motion carried unanimously.

CLOSED SESSION

There was no need for closed session.

OTHER

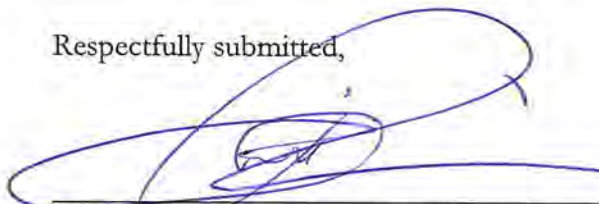
There were no other items to bring before the Executive Committee Meeting.

NEXT EXECUTIVE COMMITTEE MEETING


Wednesday, May 10, 2017, 6:00 PM.

ADJOURNMENT - **MOTION:** Mr. John Muller moved to adjourn the Executive Committee meeting. Ms. Eva Ballard seconded. Motion carried unanimously. Meeting adjourned at 7:10 PM.

Respectfully submitted,



Chris Reinersman, Mayor of Independence,
NKIDBOH Chair



Lynne M. Saddler, MD, MPH
Lynne M. Saddler, MD, MPH,
District Director of Health,
NKIDBOH Secretary