



**NORTHERN KENTUCKY
INDEPENDENT DISTRICT
HEALTH DEPARTMENT**



**NORTHERN KENTUCKY INDEPENDENT DISTRICT BOARD OF HEALTH
EXECUTIVE COMMITTEE MEETING**

Julie Metzger Aubuchon, OD, Chair
Wednesday, February 10, 2016, 6:00 PM.
610 Medical Village Drive, Edgewood, KY 41017

MINUTES

MEMBERS PRESENT

Julie Metzger Aubuchon, OD, Chair (Designee for Mayor Whalen)
Jeff Earlywine (Designee for JE Moore)
Tony Kramer (Designee for Mayor Peluso)
Jack Lenihan, DMD
Knochelmann)
Chris Moriconi (Appointee for Mayor Reinersman)
Steve Pendery, Campbell County Judge Executive)
Wm. Ford Threlkeld, II, MD

MEMBERS ABSENT

Debbie Davis, RN
Scott Kimmich (Designee for JE Wood)
Charles Kenner, DMD
Wilbert Ziegler (Designee for JE

STAFF / GUESTS PRESENT

Lynne M. Saddler, MD, MPH, District Director of Health
Rose Croley, District Secretary
Steve Divine, Director of Environmental Health & Safety
Karen Domaschko, HR Administrator
Emily Gresham Wherle, Public Information Administrator
George A. Moore, Director of Administration & Accounting
Jonathan Rich, DMD
Mary Ann Stewart, Attorney
Stephanie Vogel, Director of Population Health

WELCOME / CALL TO ORDER

Chair Dr. Julie Metzger Aubuchon welcomed everyone and called the meeting to order at 6:00 PM.

APPROVAL OF FEBRUARY 10, 2016 PROPOSED AGENDA

Chair Dr. Julie Metzger Aubuchon presented the February 10, 2016 Proposed Agenda for approval.
MOTION: Dr. Wm. Ford Threlkeld, II, moved to accept the February 10, 2016 Proposed Agenda as presented. Dr. Jack Lenihan seconded. Judge Executive Steve Pendery and Mr. Chris Moriconi recused themselves. Motion carried.

APPROVAL OF NOVEMBER 18, 2015 PROPOSED MINUTES

Chair Dr. Julie Metzger Aubuchon presented the November 18, 2015 Proposed Minutes for approval.

MOTION: Mr. Jeff Earlywine moved to accept the November 18, 2015 Proposed Minutes as presented. Dr. Wm. Ford Threlkeld, II, seconded. Judge Executive Steve Pendery and Mr. Chris Moriconi recused themselves. Motion carried.

OLD BUSINESS

There was no old business to bring before the Executive Committee.

REPORTS

- a) **Building Committee** – Chair Dr. Julie Metzger Aubuchon welcomed Dr. Jonathan Rich as the Building Committee Chair who reported the committee met January 19, 2016 and put together a building review matrix which he went over with the Executive Committee. Dr. Rich stated that after comparing both the Independence and Florence sites, the Building Committee is recommending the Florence site. It was asked if the staff was surveyed on which site they preferred. Discussion ensued. **MOTION:** Mr. Jeff Earlywine moved to forward the Building Committee's report as presented to the full District Board for consideration and discussion. Mr. Tony Kramer seconded. Motion carried.
- b) **Legal Counsel** – Ms. Mary Ann Stewart requested to hold her report for closed session.
- c) **Financial** – Mr. George Moore presented the Financial Report for the Six Months Ending December 31, 2015. Discussion ensued. **MOTION:** Dr. Jack Lenihan moved to accept the Financial Report as presented. Dr. Wm. Ford Threlkeld, II, seconded. Motion carried.
- d) **District Director of Health** – Dr. Lynne Saddler went over her Addendum to the February 10, 2016 District Director of Health Report to the Executive Committee, giving a progress report on the Transitioning to the Future Update and discussed Zika. She then summarized her FY 2016 Goals. Dr. Saddler passed around the NKY Chamber of Commerce Journal for all to see the testimony of Mr. Trey Grayson on the Syringe Access Exchange Program. She reviewed the timeline of the Syringe Access Exchange Program (progress report) and reminded the Committee that in June 2015 the Board of Health approved the Health Department to go forward with the Syringe Access Exchange Program. She plans on asking the District Board to give us guidance as to next steps since we have been unable to get the program approved over the past ten months. Dr. Saddler reported that we received approval from the Kentucky Department of Public Health to co-locate WIC services at HealthPoint Family Care in Covington. She reported that this site is in addition to our existing health centers and should enable us to reach more pregnant women and children eligible for the program. She gave updates on Hep C testing, flu activity, Pertussis outbreak since November, and LiveWell NKY. **MOTION:** Dr. Jack Lenihan moved to accept the District Director of Health Report as presented. Mr. Tony Kramer seconded. Motion carried.
 1. **Twin Lakes Update and Request** – Mr. Steve Divine, Director of Environmental Health & Safety (EH&S) reported the EH&S Committee met on 1-27-2016 and discussed the actions that have been taken at the Board's direction regarding the Twin Lakes development in Boone County since the 2013 reaffirmation of the resolution. Mr. Divine then gave a history on Twin Lakes Subdivision and reported that the EH&S Committee recommends that the District Board remove the moratorium on the Twin Lakes Subdivision. Discussion ensued. **MOTION:** Mr. Tony Kramer moved to forward to the District Board the EH&S Committee's recommendation to remove the moratorium on Twin Lakes Subdivision. Dr. Jack Lenihan seconded. Motion carried.

- e) **Personnel Board Report** – Dr. Lynne Saddler reported that the Personnel Board met on January 12, 2016 and gave a summary of the meeting. She then reviewed the 2015 Exit Interview Report, noting that the overall trend is that we are improving. She reported the next Personnel Board meeting is set for April 20, 2016. **MOTION:** Mr. Tony Kramer moved to accept the Personnel Board Report as presented. Mr. Jeff Earlywine seconded. Motion carried.

REVIEW/APPROVAL OF MARCH 9, 2016 DISTRICT BOARD OF HEALTH AGENDA

Chair Dr. Julie Metzger Aubuchon presented the March 9, 2016 District Board of Health Agenda. **MOTION:** Mr. Jeff Earlywine moved to approve the March 9, 2016 District Board of Health Agenda as presented. Mr. Tony Kramer seconded. Motion carried.

CLOSED SESSION – **MOTION:** Pursuant to KRS 61.810 (1) (c), Mr. Tony Kramer moved to go into closed session. Dr. Jack Lenihan seconded. Motion carried. **MOTION:** Dr. Jack Lenihan moved to come out of closed session and reported no action was taken in closed session. Mr. Tony Kramer seconded. Motion carried.

OTHER (Non-Action Items)

No non-action items were brought before the Executive Committee.


NEXT EXECUTIVE COMMITTEE MEETING

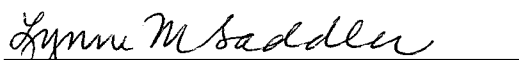
Wednesday, May 11, 2016, 6:00 PM.

ADJOURNMENT

MOTION: Dr. Jack Lenihan moved to adjourn the Executive Committee meeting. Mr. Tony Kramer seconded. Motion carried. Meeting adjourned at 7:45 PM.

Respectfully submitted,


Julie Metzger Aubuchon, OD,
NKIDBOH Chair


Lynne M. Saddler, MD, MPH,
District Director of Health,
NKIDBOH Secretary