



**NORTHERN KENTUCKY
INDEPENDENT DISTRICT
HEALTH DEPARTMENT**

*Promoting and protecting the health of Northern Kentucky by providing
public health services essential for a safe and healthy community*



**NORTHERN KENTUCKY INDEPENDENT DISTRICT
BOARD OF HEALTH MEETING**

22 Spiral Drive, Florence, KY 41042
Wednesday, December 10, 2014, 6:30 PM

MINUTES

MEMBERS PRESENT

Jonathan Rich, DMD, Chair
Amy Arlinghaus, RN
Eva Ballard
Charles Breen, MD
Sherry Carran, Mayor
Debbie Davis, BSN
Jeff Earlywine (designee for JE
Moore)
Timothy Franxman, MD
Gary Hampton, RPh
Michael Jones, MD
Charles Kenner, DMD
Jay Middendorf, DVM
Garry Neltner, DPM
James Noll, DVM
Steve Pendery, Judge Executive
Brian Rickert, RPh
Dwayne V. Smith, MD

MEMBERS ABSENT

Steve Arlinghaus, Judge Executive
Lawrence Brennan, MD
Angela Ervin, RN
Tara Knipper, MD
Darrell Link, Judge Executive
Julie Metzger Aubuchon, OD, Vice
Chair
Mayor Jerry Peluso
Kurt Pohlgeers
Richard Schuck, OD, Immediate Past
Chair
Lynn Shewmaker, OD
William Ford Threlkeld, II, MD
Michelle Wiest, PharmD

STAFF/GUESTS PRESENT

Lynne M. Saddler, MD, MPH, District Director of Health
Rose Croley, District Secretary
Adam Davey, VonLehman & Co., Inc.
Karen Domaschko, HR Administrator
Emily Gresham Wherle, Public Information Administrator
Jennifer Hunter, Director of Clinical Services
Louis Kelly, Attorney
Louise Kent, MBA, ASQ CQIA, Planning Administrator
George Moore, Director of Administration & Accounting
Stephanie Vogel, M. Ed., MCHES, Director of Population Health

WELCOME/CALL TO ORDER

Chair Dr. Jonathan Rich noted a quorum was present and called the meeting to order at 6:30 PM.

APPROVAL OF DECEMBER 10, 2014 PROPOSED AGENDA

Chair Dr. Jonathan Rich presented the December 10, 2014 proposed agenda for approval.

MOTION: Dr. Garry Neltner moved to accept the December 10, 2014 proposed agenda as presented. Dr. Michael Jones seconded. Motion carried unanimously.

APPROVAL OF SEPTEMBER 10, 2014 PROPOSED MINUTES

Chair Dr. Jonathan Rich presented the September 10, 2014 proposed minutes for approval.

MOTION: Dr. Charles Kenner moved to accept the September 10, 2014 proposed minutes as presented. Mr. Brian Rickert seconded. Motion carried unanimously.

OLD BUSINESS

No old business to come before the board.

REPORTS

Finance & Audit Committee – Dr. Jonathan Rich, Chair, reported that the committee met on November 12, 2014 and was presented with a clean audit report which was forwarded to the Executive Committee for review. The Executive Committee approved forwarding the audit on to the District Board. He introduced Mr. Adam Davey from VonLehman & Company, Inc. who presented the FY 2014 Audit Report. Discussion ensued. **MOTION:** Dr. Garry Neltner moved to accept the FY 2014 Audit Report as presented. Dr. Jay Middendorf seconded. Motion carried unanimously.

Building Committee – Dr. Jonathan Rich, Chair, reported that the committee met on October 14, 2014 and discussed with staff the benefits of consolidating district-wide staff/services into one location and felt there was enough potential benefit to explore the concept. The committee members and staff are currently working on gathering information on potential sites and exploring options. Discussion ensued.

Legal Counsel - Mr. Louis Kelly reported one litigation case is still in discovery phase. He also reported a former employee filed a complaint against the Department with the KY Human Rights Commission and after investigation and discussion it appears the case will be dismissed.

Financial — Mr. George Moore presented the Financial Report for the Four Months Ending October 31, 2014, sharing that all of the public health taxing district primary real estate tax receipts have been received as of the date of this meeting. Discussion ensued regarding the high costs of being in the Kentucky Employees Retirement System (KERS). Dr. Garry Neltner suggested we invite Senator Chris McDaniels to present to the Board some options that may or may not be available to the Health Department. **MOTION:** Dr. James Noll moved to have Dr. Rich ask Senator McDaniels to present possible Health Department options related to participation in the KERS to either the Finance & Audit Committee, the Executive Committee or the Board at Dr. Rich's discretion. Dr. Jay Middendorf seconded. Motion carried unanimously. **MOTION:** Dr. Garry Neltner moved to accept the Financial Report as presented. Dr. Charles Kenner seconded. Motion carried unanimously.

District Director of Health — Dr. Lynne Saddler gave a progress report on her FY 2015 goals, which included updates on the implementation of the Heroin Response Plan, the Community Health Assessment and Community Health Improvement Plan, and the staff satisfaction survey. She reported that she and Dr. Jonathan Rich will attend an informal hearing of the House Health & Welfare Committee on December 17th regarding the Board's request to amend the statute governing Board Size & Composition and will report back at next meeting. She was pleased to report that funding has been received from R.C. Durr Foundation and NKADD for the Heroin Coordinator through 2016. She then gave updates on each Division's activities along with an Ebola update. **MOTION:** Dr. Michael Jones moved to approve the District Director of Health Report as presented. Mayor Sherry Carran seconded. Motion carried unanimously.

Personnel Board Report – Dr. Lynne Saddler reported the Personnel Board met on October 14, 2014 and noted two new adhoc District Board of Health members were present and thanked them for serving on the Personnel board. She then presented the report, and recommended the District Board of Health appoint Ms. Charlotte Parker Laird to serve on the Personnel Board for a two year term. The next Personnel Board meeting is January 13, 2015 at 5:15 PM. Discussion ensued. **MOTION:** Dr. Jay Middendorf moved to accept the Personnel Board Report as presented. Dr. Charles Kenner seconded. Motion carried unanimously. **MOTION:** Dr. Garry Neltner moved to appoint Ms. Charlotte Parker Laird to the Personnel Board for a two year term. Dr. Charles Breen seconded. Motion carried unanimously.

COMMITTEE REPORTS

Clinical Services – Dr. Lynne Saddler reported the committee has not met.

Diabetes Advisory – Ms. Stephanie Vogel, Director of Population Health gave report.

Information & Education – Dr. Lynne Saddler reported the committee did not meet but may meet in January 2015.

Community Health Promotion – Mayor Sherry Carran, Chair, gave report.

Environmental Health & Safety – Dr. Lynne Saddler reported the committee did not meet.

LOCAL BOARDS OF HEALTH REPORTS

Boone County – Charles Kenner, DMD, Chair, reported the local board has not met.

Campbell County – Dr. Lynne Saddler reported the local board has not met.

Grant County – Dr. Lynne Saddler reported the local board has not met.

Kenton County – Dr. Lynne Saddler reported the local board has not met.

CLOSED SESSION

No need for closed session.

OTHER

Dr. James Noll informed the Board that he met with the Executive Committee with his proposal to have the District Board evaluate educational and clinical programs in the areas of reproductive hormones, procedures and lifestyles related to increased risk of breast cancer, and it has been referred to the Information & Educational Committee which may be meeting in January 2015 for their review.

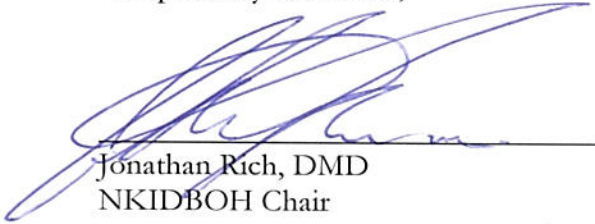
NEXT DISTRICT BOARD OF HEALTH MEETING

The next District Board of Health Meeting is Wednesday, March 11, 2015 at 6:30 PM at NKADD, 22 Spiral Drive in Florence KY (food served at 6:00 PM).


ADJOURNMENT

MOTION: With no further business to come before the board, Ms. Debbie Davis moved to adjourn the meeting. Ms. Amy Arlinghaus seconded. Motion carried unanimously. Meeting adjourned at 8:00 PM.

Respectfully submitted,



Jonathan Rich, DMD
NKIDBOH Chair



Lynne M. Saddler, MD, MPH
Lynne M. Saddler, MD, MPH,
District Director of Health
NKIDBOH Secretary